

**COMPLAINT OF MINOR BREACH FORM**

(Subsections 5.107(1) and (2) of the *Local Government Act 1995* ("the LG Act"))

**NOTE: A person who includes information in a complaint knowing it to be false or misleading in a material particular commits an offence (maximum penalty: \$5,000). If this complaint is made during the campaign period for a local government election (that is, during the period from opening of nominations to the Election Day), the fact of making the complaint and its details must be kept confidential during that period (maximum penalty: \$5,000).**

The law requires a copy of this complaint to be given to the Council member complained about.

<b>NAME OF PERSON WHO IS MAKING THE COMPLAINT:</b>
<p>Name: _____</p> <p style="text-align: center;"><i>Given Name(s)</i> <span style="margin-left: 150px;"><i>Family Name</i></span></p>

<b>NAME OF THE LOCAL GOVERNMENT (CITY, TOWN, SHIRE) CONCERNED:</b>

<b>NAME OF COUNCIL MEMBER/S ALLEGED TO HAVE COMMITTED BREACH:</b>

<b>WHAT IS YOUR COMPLAINT:</b> State the type of your complaint by ticking the box of the particular breach alleged to have occurred under the <i>Local Government (Rules of Conduct) Regulations 2007</i> .
<ul style="list-style-type: none"> <li><input type="checkbox"/> Regulation 4 – Breach of a local law relating to conduct at meetings</li> <li><input type="checkbox"/> Regulation 6 – Improper disclosure of information</li> <li><input type="checkbox"/> Regulation 7 – Securing personal advantage or disadvantaging others</li> <li><input type="checkbox"/> Regulation 8 – Misuse of local government resources</li> <li><input type="checkbox"/> Regulation 9 – Prohibition against involvement in administration</li> <li><input type="checkbox"/> Regulation 10 – Relations with local government employees</li> <li><input type="checkbox"/> Regulation 11 – Non-disclosure of interest adverse to impartiality</li> <li><input type="checkbox"/> Regulation 12 – Acceptance of gifts</li> </ul> <p><i>(State full details of What Happened in that section on the next page)</i></p>

<b>DATE OF INCIDENT:</b>
<p>_____ / _____ / 20_____</p>

**WHAT HAPPENED?** What are the details of the contravention that is alleged to have resulted in the breach? *[Attach further information if insufficient space]*

**SIGNED:**

**Complainant's Signature:** .....

**Date of signing:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_