

**MADDINGTON KENWICK  
SUSTAINABLE COMMUNITIES INITIATIVE**

**PARTNERSHIP AGREEMENT  
THE GOVERNMENT OF WESTERN AUSTRALIA  
AND  
THE CITY OF GOSNELLS**



*Making the  
City of Gosnells  
a great place*



The Hon Premier, Dr Geoff Gallop MLA announced that the State Government will work in partnership with the City of Gosnells to progress the Maddington Kenwick Sustainable Communities Initiative. This partnership agreement provides the formal framework through which the above-mentioned partnership will operate. The partnership agreement is based on information gained through the Maddington Kenwick Sustainable Communities Initiative Partnership Forum 28<sup>th</sup> February 2003 and the State/Local Government Partnerships Agreement, *Partnership Agreement Template*.

## 1. Statement of Purpose

*A partnership agreement for the development and implementation of the Maddington Kenwick Sustainable Communities Initiative- in the suburbs of Maddington and Kenwick, Perth Western Australia.*

## 2. Partners

- City of Gosnells
- Western Australian Government including:
  - \* The Department of the Premier and Cabinet
  - \* Department for Community Development
  - \* Department of Health
  - \* Department of Housing and Works
  - \* Department of Local Government and Regional Development
  - \* Landcorp
  - \* The Department for Planning and Infrastructure

## 3. Objectives

To develop and implement strategies for the sustainable community regeneration of Maddington and Kenwick, that is lead by the community's vision.

- To develop alliances with Federal Government Agencies, Non Government organisations and the Business Community.
  - To actively involve the community in all aspects of the Initiative.
  - To contribute towards creating greater liveability of Maddington and Kenwick's urban form.
  - To contribute towards the economic development of Maddington and Kenwick.
  - To reduce the adverse environmental impacts of current activities and future developments within Maddington and Kenwick.
  - To investigate ways to improve the social well being of residents and to implement strategies to achieve this.
  - To contribute towards a greater sense of place within the communities of Maddington and Kenwick.
  - To document and assess the Initiative's progress and make this available, with a view to providing a model for other communities and organisations to learn from.
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## 4. Principles

### Overarching Principle

A commitment to improve cooperation between State and Local Government to enhance sustainable social, environmental and economic development of Western Australia, particularly within the suburbs of Maddington and Kenwick through consultation, communication, participation, cooperation and collaboration at both strategic and project levels.

### General Principles

#### *Recognise that partnerships:*

- between State and Local Government are essential to achieve sustainable social, environmental and economic development for the Western Australian community;
- should be flexible and open to new approaches to service delivery and funding; and
- should be sensitive and responsive to the needs and constraints of both spheres of government at the local level.

#### *The parties involved will:*

- identify and understand the roles and responsibilities of both spheres of government;
- ensure that these roles and responsibilities are considered and respected in all government decisions; and
- recognise and respect the role that each plays in enhancing sustainable social, environmental and economic development of Western Australia.

#### *A commitment to communication that:*

- is open and timely on issues of relevance to sustainable social, environmental and economic development of Western Australia;
- recognises the need for confidentiality of discussions until a mutually agreed time; and
- recognises that State and Local Government may use different processes to communicate with constituent groups.

#### *Maddington and Kenwick's community(s) vision(s) will guide the Initiative through all stages. Ongoing consultation and the visioning process will:*

- be purposeful occurring at mutually agreed stages to facilitate understanding and agreement; and
  - recognise and account for the different decision making processes of both spheres of government.
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*A commitment to continual improvements in service delivery:*

- efficiency;
- effectiveness;
- timeliness; and
- appropriateness.

*The partnership will effectively and efficiently co-ordinate the design, implementation and finalisation of the Initiative.*

*Partnership accountability will be characterised by:*

- a transparent approach where changes to roles, responsibilities and budgets are negotiated and agreed and resources necessary to implement changes are identified;
- open assessments of the effectiveness of agreements; and
- clearly defined reporting, dispute resolution and review mechanisms.

## **5. Scope Of The Agreement**

This agreement is for the development and implementation of the Initiative to be undertaken between 2003 and 2008.

### ***Resources***

It is understood that the initial partnership agreement is a commitment by the parties to undertake, as determined by the partnership, initiative activities that will occur within existing resources.

The allocation of substantial funds from existing sources by either partner, to the initiative, will remain the contributing partners sub activity with public recognition to be made accordingly.

### **2003/ 2004 Initiative Development**

The planning phase of the Initiative is to occur over the 2003/2004 financial year.

### ***Issues to be addressed***

- Engage the community(s) of Maddington and Kenwick to identify:
    - \* an agreed community vision;
    - \* community assets and needs;
    - \* strengths and weaknesses of urban fabric;
    - \* economic development assets and inhibitors;
    - \* environmental impacts of current activities and future developments; and
    - \* environmental opportunities and assets.
  
  - Further develop and workshop the concept of Sustainable Community Regeneration.
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- The identification of strategies to achieve Sustainable Community Regeneration within the areas of Maddington and Kenwick.
- Development of an Implementation Plan for the Maddington Kenwick Sustainable Communities Initiative.

### *Strategies to be adopted*

- The use of Cultural Planning processes and community consultation best practice to identify a community vision for the Maddington Kenwick Sustainable Communities Initiative. The implementation plan is to set out clearly and concisely the approach taken.
- Workshop the concept and application of Sustainable Community Regeneration.

### *Responsibilities*

- Steering Committee Members- provide strategic direction and input to the Initiative and initiate/ endorse subprojects.
- Technical Committee Members- to develop broad projects and strategies for Sustainable Community Regeneration and direct the project team(s) to undertake more detailed works. Contribute existing resources to the project team(s) as required.
- Project Team(s)- undertakes detailed works as required by the Technical Committee.
- Maddington Kenwick Sustainable Communities Initiative- Co-ordinator: to co-ordinate the completion of the planning phase together with the project team(s) activities.

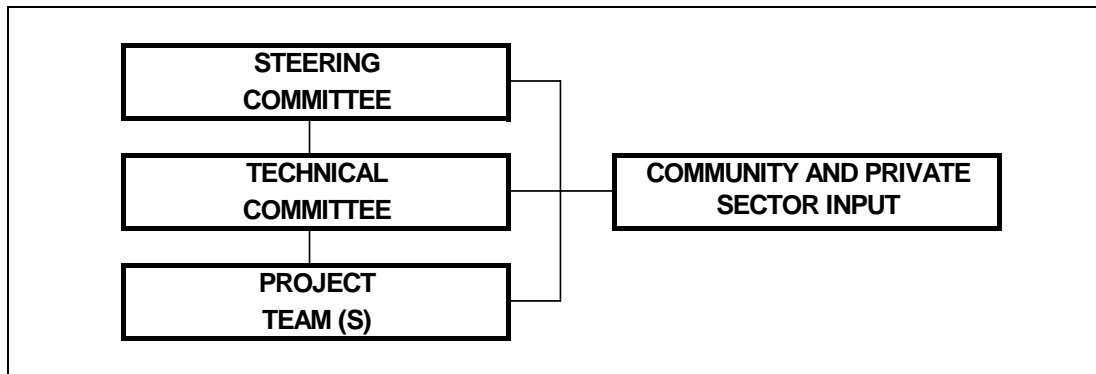
### **2004/2008 Maddington Kenwick Sustainable Communities Initiative Implementation**

The outcomes of the Initiative's development phase are to be formulated into a comprehensive implementation plan. The Plan is to include:

- A review of the partnership scope and operation.
  - An outline of the responsibilities of partners to initiative activities.
  - A breakdown of all initiative activities and their resource implications including efficiencies and savings. Initiative activities should be separated in to those requiring additional resources and those that will be undertaken within current resources.
  - The identification of additional resources is to be made where feasible.
  - A strategy for both parties to finalise the partnership by 2008.
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The Implementation Plan is to be presented to the City of Gosnells Council and The State Government of Western Australia for endorsement at which point individual activities requiring additional resources can be considered on a case-by-case basis.

## 6. Management Structure And Procedures



**Management Structure**

### Steering Committee

The role of the Steering Committee is to provide strategic direction and input to the Initiative and initiate/ endorse sub projects and Initiatives. The Committee will meet quarterly or as required, as determined by the Chair.

#### *Steering Committee Membership*

##### Chairperson

Martin Whitely, MLA Member for Roleystone

##### Vice Chair Person

City of Gosnells, Mayor

##### Maddington Kenwick Sustainable Communities Initiative Co-ordinator

(permanent non-voting member)

##### Elected Representatives

City of Gosnells, Bickley Ward Councillor representatives (2)  
 City of Gosnells, Canning Vale Ward Councillor representative  
 City of Gosnells, Gosnells Ward Councillor representative  
 Sharryn Jackson, MP Federal Member for Hasluck

All remaining Elected Members from the City of Gosnells and Local Members of Parliament within the area of Maddington and Kenwick are invited to attend meetings of the Steering Group as non-voting participants.

State Government Representative

Department of the Premier and Cabinet Director, Sustainability Policy Unit  
(permanent non-voting member).

City of Gosnells Representative

City of Gosnells, Chief Executive Officer (permanent non-voting member).

Maddington Kenwick Community Representatives

Maddington Community Representative  
Kenwick Community Representative

That the two community representatives be invited to join the group by the Chairperson following consultation with the Vice Chairperson.

Maddington Kenwick Business Representative

That a business representative be invited to join the group by the Chairperson following consultation with the Vice Chairperson.

***Changes to the Steering Committee Membership***

Each committee member will hold office for the period of this agreement or until the member in writing, informs the Steering Committee of their intent to relinquish their membership prior to the termination of the agreement. Nomination of a replacement member is to be recommended by the Steering Committee for the joint approval of State and Local Government.

***Steering Committee Reporting Mechanisms***

A status report is to be provided by the Maddington Kenwick Sustainable Communities Initiative Coordinator, as directed by the Committee, and distributed to the Premier of Western Australia, the City of Gosnells Council and Executive Team, the Director General of the State Government agencies involved in the Initiative at the time and the Technical Committee after each Steering Committee Meeting.

An action sheet is to be prepared by the Maddington Kenwick Sustainable Communities Initiative Coordinator, as directed by the Committee, and provided to the Executive Team of the City of Gosnells, the Director General of the State Government agencies involved in the Initiative at the time and the Technical Committee.

***Authority and decision making procedures of the Steering Committee***

The Steering Committee is to advise the City of Gosnells Council and the State Government on activities or strategies to be undertaken for the Maddington Kenwick Sustainable Communities Initiative. The Steering Committee can determine the use of funds under the direct control of the Committee. Decisions are to be made in the first instance by the consensus of voting members.

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### ***Code of Conduct***

The Steering Committee at its inaugural meeting is to agree upon a code of conduct for members of the Committee. This will include, but not be limited to, the declaring of Interests in accordance with Sections 5.59 to 5.73 inclusive of the Local Government Act 1995 and Regulation 34C of the Local Government (Administration) Regulations 1996.

### ***Steering Committee Dispute Resolution***

If a consensus cannot be obtained a vote is to be undertaken by all voting members. The Steering Committee Chair will hold the casting vote.

### **Technical Committee**

The role of the Technical Committee is to support the Steering Committee by providing technical expertise and advice on the development of the Initiative. I.e. to put forward appropriate strategies for the endorsement of the Steering Committee as directed by the Steering Committee or as initiated by the Technical Committee. The Technical Committee will meet every two months or as required as determined by the Co Chairs.

### ***Technical Committee Membership***

#### Co Chairpersons

City of Gosnells, Director of Planning and Sustainability  
Department for Planning and Infrastructure- Director, Revitalisation, Innovation and Enterprise Projects

#### Maddington Kenwick Sustainable Communities Initiative Co-ordinator

#### State Government Representatives

Department of Local Government and Regional Development-Senior Policy Officer  
Department of Housing and Works- Regional Manager, South East Metropolitan Region  
Department for Community Development -Manager, Armadale District Office  
Department of Health -General Manager, Armadale Health Service  
Landcorp - Business Development Manager

#### City of Gosnells Representatives

Planning and Sustainability- Manager Policy and Strategy  
Community Services- Manager Community Programmes  
Planning and Sustainability- Manager Economic Development  
Regulatory Services- Manager Health and Rangers  
Infrastructure- Manager City Facilities

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### ***Changes to the Technical Committee Membership***

Each committee member will hold office for the period of this agreement or until the member in writing, informs the Technical Committee prior to the termination of the agreement. The terminating officer, or their relevant supervisor is to put forward a potential replacement for the Committee. A replacement officer is to be endorsed by the Steering Committee as put forward by the Technical Committee.

### ***Technical Committee Reporting Mechanisms***

The Maddington Kenwick Sustainable Communities Initiative Coordinator is to prepare, as directed by the Technical Committee, an update on the Initiative at each Steering Committee meeting in addition to items for consideration and the endorsement of the Steering Committee. The Chair and or other relevant members of the Technical Committee are to attend Steering Committee meetings to answer questions on relevant items, as appropriate.

An action sheet is to be prepared by the Maddington Kenwick Sustainable Communities Initiative Coordinator and provided to the Executive Team of the City of Gosnells, the Director General of the State Government agencies involved in the Initiative at the time, the Steering Committee and Project Team(s).

### ***Authority and decision making procedures of the Technical Committee***

The Technical Committee is to put forward appropriate strategies for the endorsement of the Steering Committee as directed by the Steering Committee or as initiated by the Technical Committee. The Technical Committee has the authority to direct the Project Team(s) to undertake works as appropriate. Decisions are to be reached by the consensus of Technical Committee members.

### ***Code of Conduct***

The Technical Committee at its inaugural meeting is to agree upon a code of conduct for members of the Committee. This will include, but not be limited to, the declaring of Interests in accordance with Sections 5.59 to 5.73 inclusive of the Local Government Act 1995 and Regulation 34C of the Local Government (Administration) Regulations 1996.

### ***Technical Committee Dispute Resolution***

Any unresolvable disputes within the Technical Committee are to be referred to the Steering Committee for resolution.

### **Project Team(s)**

That small, flexible and multi-disciplinary Project Team(s) be established to undertake the range of tasks the project might need to address over the life of the project. The project team(s) are to be co-ordinated by the Maddington Kenwick Sustainable Communities Initiative Co-ordinator and may include members of the public, non-government organisations, business and other government agencies.

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### ***Project Team(s) Membership***

#### Project Team(s) Coordinator

Maddington Kenwick Sustainable Communities Initiative Co-ordinator

#### Other Members

The Technical Committee is to appoint other members as appropriate to the task.

### ***Project Team(s) Reporting Mechanisms***

The project team co-ordinator and or relevant members will report to the Technical Committee as determined by the Committee on a task-by-task basis.

### ***Dispute Resolution***

Any unresolvable disputes within the Project Team(s) are to be referred to the Technical Committee for resolution.

## **9. Dispute Resolution Process**

In the event of an unresolvable dispute between parties, the dispute is to be resolved by the Chair and Vice Chair of the Steering Committee, the Director of the Sustainability Policy Unit of the Department of the Premier and Cabinet and the Chief Executive Officer of the City of Gosnells.

## **10. Break Clause**

Prior to a party(s) decision to terminate its involvement in the Initiative, the matter must be referred in writing to the Steering Committee.

## **11. Agreement In Good Faith**

This is an agreement made in good faith based on the commitment of the parties to an effective and sustainable partnership. It does not seek to establish a legal relationship between the parties.

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